

Mr G J Hart
18 Florence Road
Brighton, East Sussex
England
BN1 6DJ

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**Booking Form for
Garden Annexe of Florence House, 18 Florence Road, Brighton**

Your name (clients name) _____

Your address (clients address) _____

Your telephone number, daytime: _____

Your telephone number, evenings: _____

Arrival date: _____

Departure date: _____

Number of nights: _____

Number of adults: _____

Number of children: _____

Amount due for booking

Deposit to secure booking: £100 _____

Full amount if arrival date is within 6 weeks: _____

Damage/Cleaning deposit due with full payment: £150 _____

Linen and Towel service at £5 per person per week: _____

Total enclosed: _____

Cheques payable to G J Hart.

I am over 18 years of age.

I have read the Terms and Conditions entitled 'Florence House Terms and Conditions'
and agree to be bound by them.

Signed _____

Date _____

Florence House Terms and Conditions

These are the Terms and Conditions and together with the booking sheet, form a contract between you the client (hereafter referred to as "the client" or "you") and the owner, Mr Geoffrey Hart (hereafter referred to as "the owner" or "I").

Booking

If a booking is made within 8 weeks of the required arrival date Full payment is required with the signed booking form. A photocopy of the form will be returned to you.

If the arrival date is more than 8 weeks a deposit of £100 per 3 or 7 night stay is required. The balance is then due 8 weeks before your arrival date. In the event of non-payment I reserve the right to cancel the booking and no refund will be given.

Cancellation

When you book your stay you are entering into a legally binding contract. If you cancel you could be liable for the total cost of the stay. The deposit is not refundable if cancellation is received at any time up to 28 days before the arrival date for your stay if I am unable to re-let the property. If I am able to re-let the property all but £25 will be refunded. If cancellation is received within 28 days of the arrival date for your stay I reserve the right to retain the payment in full if I am unable to re-let the property for the period booked. If I am able to re-let the property for the same price and the same period all but £25 will be refunded.

Arrival and Departure Arrangements

The Annexe is generally available from 4pm on the arrival date. In some cases earlier arrival may be possible. Please phone me with your arrival time as soon as you know your travel arrangements and then confirm the time with me during the week prior to your arrival date.

The Annexe should be vacated by 10:30am on the departure date

Utilities

There is no telephone at the annexe (public payphone 200 yards).
Gas and Electricity is included in the price.

Keys

Two Yale keys are provided for clients use, and must be posted back through the letterbox on your departure. The front door must be deadlocked whenever you leave the property.

The Damage/Cleaning Deposit

The Annexe is decorated and furnished to a good standard and will be cleaned before each letting. I therefore require to hold a damage/cleaning deposit against the possibility of damage or breakages in the property or to cover any excess cleaning costs if the property is not left clean and tidy.

"Examples of this would be dirty or marked carpets, washing up left undone, scrubbing of cooker/oven, rubbish to clear etc". Cigarette burns to carpets will be charged at £100 each.

The deposit will be returned in full as soon as I have inspected the property and as soon as possible after the departure date provided the property has been left clean and tidy, and there is no damage or breakages.

Property

The owner of the property is to be allowed access at any reasonable time during occupancy. The accommodation and its use are subject to the conditions and regulations of its owner and to local and international law. The property owner shall not be responsible for the death or personal injury to a client or loss, damage or accident to personal property unless this results from proven negligence of the owner.

Responsibilities of the Client

The number of persons using the property is not to exceed the maximum number stated in the brochure, unless by prior agreement, otherwise the owner will have the right to refuse entry and no refund will be due. Clients are responsible for leaving the property clean and tidy and for payment for any damage breakages or loss. Where the owner takes a deposit from the client, the owner reserves the right to deduct the cost of any extra cleaning or damaged or lost items. Where clients abuse the property, the owner reserves the right to terminate the holiday and no refund will be due.